

GENERAL COUNCIL SUB EXECUTIVE
January 21, 1998

OPENING RESOLUTIONS

The Moderator duly constituted the meeting of the Sub-Executive.

Moved/Seconded (Coleman/Creith) that the following be corresponding members for this meeting: Steve Adams, Dave Iverson, Anne Shirley Sutherland, Peter Wyatt, Rhea Whitehead, Ann Naylor, Richard Choe, Linda Slough.

Motion

CARRIED

John Bird was present as a reporter for The Observer.

Moved/Seconded (Coleman/Luce) that the agenda be approved as circulated.

Motion

CARRIED

Dave Iverson reported that an Ice Storm Relief Fund had been set up to provide some aid to those experiencing damage from the recent ice storms in eastern Ontario, Quebec, and parts of the Maritimes.

WORSHIP

The Moderator led the members of the Sub-Executive in prayer.

1. REMAINING BUSINESS FROM GC 36TH

1.1 Petition 98 GC 36 Sessional Committee #7 pages SC 66, 67

It was agreed that Petition 98 be deferred to the next meeting of the General Council Executive.

1.2 Petition 77 GC 36 SC #10 pages SC36

It was agreed that Petition 77 be deferred to the next meeting of the Executive.

1.3 Petitions 71,72,74,76 GC 36 SC #10 pages 34

Moved/seconded (Coleman/Creith) that the Sub-Executive refer the request for the President of the National Consultation of Women to be an ex-officio member of the General Council to the Task Group to be addressed in their report to the 37th General Council and that the Sub-Executive refer the concern of these [Petitions 71,72,74, and 76] to the Agenda and Planning Committee of the 37th General Council with the recommendation that the President of the National Consultation of Women be invited to the 37th General Council as a corresponding member.

Motion

CARRIED

1.4 Petition 31 GC 36 SC #13

It was agreed that Petition 31 be deferred to the next meeting of the Executive.

1.5 Petition 9 GC 36 SC #17 pages SC 45

Moved/Seconded (Coleman/Williams) that the action requested in Petition 9 be taken [that the Sub-Executive remind all Conferences through their Executive and Education and Students Committees that requirements for ordination/commissioning include Transfer and Settlement and to ensure that persons in the Inquiry Stage make decisions in light of this requirement.]

Motion

CARRIED

1.6 Petition 19 GC 36 SC #17 pages SC 45

Moved/Seconded (Coleman/Teed) that having reviewed and considered Petition 19 regarding the re-ordering of Interviews, that no further action be taken.

Motion

CARRIED

1.7 New Business Petitions filed at GC 36

Petition: Multilateral Agreement on Investment (GCX, Nov. 97, SC #4-3) -

Moved/Seconded (Coleman/Luce) that this Petition regarding Multilateral Agreement on Investment be referred to the Division of Mission in Canada.

Motion

CARRIED

Petition: Increasing the number of days for General Council

Moved/Seconded (Coleman/Bigby) given that the 36th General Council took action to direct the 37th General Council to meet for nine (9) full days, the Sub-Executive take no further action on this Petition regarding increasing the number of days for General Council.

Motion

CARRIED

Petition: Concern for Seafarer Witnesses

Moved/Seconded (Coleman/Luce) given that a letter has already been written from the General Council and given that work on this issue is ongoing, no further action be taken on this Petition regarding concern for Seafarer Witnesses.

Motion

CARRIED

1.8 Petition 2

It was agreed that this Petition be deferred to the next meeting of the Executive.

2 REMAINING FROM GENERAL COUNCIL EXECUTIVE, NOVEMBER 1997

2.1 Project Fund GCX SC#2 page SC 2-1

It was agreed to return to this item after item 2.5.

2.2 Compensation System GCX SC #3 pages GC51; SC 3-1

Moved/Seconded (Coleman/Best) that the Sub-Executive of the General Council refer back to the Human Resources Committee the issue of housing as part of the United Church's compensation package to examine other options available to the church, to undertake additional research and to present recommendations to the spring 1998 meeting of the Executive of General Council.

Moved/Seconded (Luce/Bigby) that the motion be amended such that "in the short term" be added in between "church" and "to undertake".

Amendment

CARRIED

Motion as amended

CARRIED

2.3 Academic Sub Committee, ECL GCX SC#3 pages MPE 3; SC3-1

Moved/Seconded (Coleman/Williams) that the Sub-Executive approve the following proposal for an Academic Sub-Committee of the Education for Church Leadership Co-Ordinating Committee:

Structure: The ECL Academic Committee is a sub-committee of the ECL-CC.

Mandate: To act as a resource and consulting body for ECL in the following areas: Testamur, Tenure, Human Resource policies, curriculum, faculty and Board appointments, and any other items the ECL-CC may, from time to time, refer. The Academic Committee would give advice and make recommendations to the ECL-CC on these matters but would have no decision-making powers. For faculty and Board appointments the Academic Committee would make recommendations directly to the Division of Ministry Personnel and Education.

Membership: 5 members - Chair, nominated by the DMPE would also sit on the ECL-CC as the DMPE representative
4 other members (not faculty or administration of theological schools or programmes) appointed for their expertise in one of the following areas: curriculum, human resources, academic or administration issues as they pertain to theological schools

Nominations: The four members would be nominated by the General Council Human Resources Committee on recommendation of the ECL-CC. The ECL-CC might want to seek suggestions for names from the Deans and Principals.

Term: Members would be appointed for a two year term which would be staggered in the beginning in order to have gradual turnover.

Frequency of Meetings: The ECL Academic Committee would meet in person annually and by conference call as needed throughout the year.

Funding: This would be covered in the ECL Meetings budget with the money formerly allocated for meetings of the Committee on Theological Education for Ministry being transferred to the ECL budget from the DMPE budget.

Motion

CARRIED

2.4 Petitions from MNWO

Gambling GCX SC #4 page SC 4-3

Moved/Seconded (Coleman/Creith) that the Petition on Gambling be referred to the Division of Mission in Canada and that the Division of Mission in Canada be requested to develop and present to the April meeting [1998] of the General Council Executive a statement reiterating our historic opposition to gambling and updating our policies so as to incorporate the United Church's response to "new" forms of gambling (e.g. destination casinos, VLTs, charity casinos, sport pools, off-site electronic betting and internet gambling).

Motion

CARRIED

Membership Requirements for Elders GCX SC #3 page SC 3-2

Moved/Seconded (Coleman/Creith) that the Sub-Executive refer the Petition on membership for elders to the Division of Mission in Canada and the Committee on Theology and Faith for inclusion in their ongoing work regarding church membership.

Motion**CARRIED****2.5 DMC Real Property GCX SC#4 page SC 4-1**

Moved/Seconded (Coleman/Luce) that the Sub-Executive create a task group to develop a long term strategy for addressing the annual budget requirement of the Real Property Fund. Such strategy should include, but not be limited to, challenging regions and congregations to catch the vision of supporting others and creating options. Membership in the task group shall consist of two representatives from the Executive of the General Council, a representative of the Division of Mission in Canada Finance Committee, a representative of the Division of Finance. The Risk Manager shall be available to the task group for consultation. The Division of Mission in Canada shall be responsible for providing staff support. This task group shall begin its work by March 1998 and shall report to the October 1998 meeting of the General Council Executive. A sum of up to \$5,000. shall be provided to the task group from the Executive Project Fund.

Motion**CARRIED****Return to Item 2.1**

Moved/Seconded (Coleman/Bigby) that the following items and amounts be approved as draws from the Executive Project Fund:

Task Group on the New Decision Making Process	\$5,000.
ANCC Transition/Support Team	\$8,000.
Task Group on Real Property	\$5,000.

Motion**CARRIED****2.6 Food Grains GCX SC 4 pages ID 5-10; SC 4-2**

Moved/Seconded (Coleman/Cho) that having reviewed our participation in the Canada Food Grains Bank, the Sub-Executive of General Council re-affirms the membership of the United Church in the Food Grains Bank.

Motion**CARRIED****2.7 Appeal Extension for North Korea GCX SC4 page SC 4-3**

Moved/Seconded (Coleman/Williams) that the Sub-Executive of General Council express its thanks to Manitou and Manitoba North Western Ontario Conferences for their letters relating to the possible extension of the Special Appeal for North Korea and Central Africa, communicate with them regarding the ongoing work in these areas and take no further action at this time.

Motion**CARRIED****2.8 Schwill Stamp GCX SC 6 page SC 6-1**

Moved/Seconded (Coleman/Teed) that a letter of thanks be sent to Mr. Schwill which also indicates that the Sub-Executive did not find the proposed design of the commemorative stamp to be reflective of the United Church; and, that the idea of a commemorative stamp be referred to the 75th Anniversary Committee.

Motion**CARRIED****2.9 Secretaries' Forum GCX 6 pages GC 2,3; SC 6-1**

Moved/Seconded (Coleman/Luce) that the Sub-Executive of the General Council

1. designate time during this triennium to engage in a process of reflection and analysis on the issue of the participation of The United Church of Canada in the residential schools for First Nations children; develop plans expressive of repentance, including actions toward justice and healing in the context of the responsibilities and work of the Executive of General Council; and report to the 37th General Council for the purposes of accountability;
2. request all Conferences, Divisions, and the Ethnic Ministries Council to designate time during this triennium to do the same, including to report to the 37th General Council.

Motion

CARRIED

2.10 Correspondence, Oussoren GCX 6 page SC 6-2

Moved/Seconded (Coleman/Best) that the concern raised in the correspondence from Harry Oussoren, dated September 29, 1997, with regard to the relative powers and responsibilities of the General Council and its Executive be referred to the Working Group on the Changing Church.

Motion

CARRIED

2.11 Designated Giving Fin 40 -57 page SC 2-1

Moved/Seconded (Coleman/Scott) that the Sub-Executive receive, for information, the report "Mission and Service Fund - Designated Giving", and request that the Department of Stewardship Services, through the Division of Finance, report to the April 1998 meeting of the Executive of the General Council with recommendations regarding a process of consultation with regard to designated giving.

Motion

CARRIED

3. NEW BUSINESS FOR GC SUB EXECUTIVE

3.1 Request from Toronto West Presbytery FOR ACTION

Moved/Seconded (Coleman/Bigby) that the Sub-Executive approve the recommendation of Toronto West Presbytery that the Ghana Calvary Methodist Church become a congregation of The United Church of Canada and that a letter of welcome be sent.

Motion

CARRIED

3.2 Property Sales For Information

It was agreed that these matters be deferred to the April, 1998, meeting of the Executive of General Council.

3.3 Correspondence Received For Information

The General Secretary reported that letters had been received from Dianne Marleau and from Paul Martin in response to letters sent as a result of actions of the 36th General Council.

3.4 Board Appointments FOR ACTION

Moved/Seconded (Coleman/Creith) that the following appointments, forwarded for action from the Division of Ministry Personnel and Education, be approved:

Board of Governors, Pine Hill Divinity Hall

(New Appointments; July 1, 1997 - June 30, 2000)

Malcolm Campbell, Robert Crooks, Alice Harrison, Jessie McIntosh, Jean MacPherson, Marie Vaughan.

Board of Regents, Huntington University

(Re-appointments; August 1, 1997 - July 31, 1999)

Flora Barnard, Albert Brankley, E. Norman Carscallen, William Cook, M. Jean Dick, W. G. Neil Smith

Board of Governors, United Theological School/Le Seminaire Unie

(New Appointment, no terms are specified at UTC)

Lyda Peters

Board of Governors, Vancouver School of Theology

(New Appointments; January 1, 1998 - December 31, 2000)

Aldyen Donnelly, John Barton, Brian Thorpe

Motion

CARRIED

3.5 Notice of Appeal For Information
Grounds of Appeal
Response of General Secretary

Moved/Seconded (Coleman/Carrothers) that the Sub-Executive move in camera to hear the Notice of Appeal, the Grounds of the Appeal, and the proposed response to the Judicial Committee Executive of the General Secretary.

Motion

CARRIED

Moved/Seconded (Coleman/Carrothers) that the Sub-Executive declare the in camera session to be ended.

Motion

CARRIED

3.6 Project Fund

Moved/Seconded (Coleman/Teed) that an amount of up to \$22,000. be taken from the Project Fund, 1998, to fund the In House Services Review; and, an amount of up to \$12,000. be taken from the Project Fund to cover the expenses of the video produced as a part of the Executive's direction at its November 1997 meeting.

Motion

CARRIED

3.7 Correspondence, Coronation Presbytery FOR ACTION

Moved/Seconded (Luce/Bigby) that

1. the Sub-Executive acknowledge that there is provision for a Legal Assistance Fund but that the Fund has not been assigned dollars since 1989;
2. the Sub-Executive request the General Secretary and the Legal Judicial Counsel to submit a proposal to the Executive of the General Council which will address the question of legal costs of the church courts in the Formal Hearing process;
3. the General Secretary be requested to meet with the Conference Executive Secretary in Alberta North West Conference and the chair of Coronation Presbytery to discern the availability of any funds to help meet the costs incurred by Coronation Presbytery;
4. if necessary, after the discussion outlined in #3 above, a no interest loan be advanced in the amount of up to \$118,495.35 to Coronation Presbytery, the payback of which is to be negotiated among the Presbytery Chair, the Conference Executive Secretary, the General Secretary, General Council, and the General Secretary, Finance.

A request was made to separate part 4 from the motion.

Motion (Parts 1,2,3)

CARRIED

Moved/Seconded (Best/Scott) that part 4 be postponed definitely to the April 1998 meeting of the General Council Executive.

Motion

CARRIED

4. MANUAL COMMITTEE PROPOSALS

FOR ACTION

4.1 Petition 19

Moved/Seconded (Coleman/Teed) that having considered the request in Petition 19 and having considered the prior action of the Sub-Executive at this meeting (see agenda item 1.6), no further action be taken.

Motion

CARRIED

4.2 Resolution 13 reconsideration of wording

background

Resolution No. 13 originated with the General Secretary in consultation with the Manual Committee. It addressed the laying of a charge by a Court.

At the 36th General Council, Sessional Committee No. 2 recommended an amendment to Resolution No. 13. Resolution No. 13, together with that recommendation, was referred to the General Council Executive as unfinished business.

It appears that the proposed amendment was not brought before the General Council Executive. So the original resolution was approved without amendment by the General Council Executive at its November 1997 meeting.

The Manual Committee believes that the proposed amendment is an improvement over the original resolution, and is therefore now bringing it before the General Council Sub-Executive.

Additions to what was approved by the General Council Executive are underlined.

072 Laying a Charge.

- (b) If a Court has reasonable and probable grounds for believing that an offence, other than one of sexual abuse (sexual harassment, pastoral sexual misconduct, or sexual assault) has occurred, such Court may lay a charge as provided in subsection (a).
- (c) Any charge laid by a Court shall be heard by the next higher Court. A charge laid by the General Council shall be heard by the Judicial Committee.

[subsequent existing subsections to be renumbered accordingly]

4.3 Resolution 44 reconsideration of wording

background

Resolutions Nos. 42, 43, and 44 originated with the General Council Division of Ministry Personnel and Education. Resolution No. 42 addressed admission from other denominations to the United Church's Order of Ministry. Resolution No. 43 addressed appointment as Ordained or Diaconal Supply and admission. Resolution No. 44 was the Division's draft of the by-laws needed to reflect the policies contained in Resolutions Nos. 42 and 43.

At the 36th General Council, Sessional Committee No. 17 recommended that the policies in Resolution No. 42 regarding admission to the Order of Ministry, and the procedures in Resolution No. 43 regarding appointment as Ordained or Diaconal Supply be approved for trial use, and that the policies and procedures on admission to the Order of Ministry and appointment as Ordained or Diaconal Supply be referred to the Manual Committee for inclusion in the by-laws. Those resolutions, together with those recommendations, were referred to the General Council Executive as unfinished business.

The recommendations of the Sessional Committee were approved by the General Council Executive at its November 1997 meeting.

The General Secretary, together with the Manual Committee at its September 1997 meeting, drafted by-laws to implement the policies contained in those three resolutions. Those draft by-laws were approved by the General Council Executive at its November 1997 meeting.

The General Council Division of Ministry Personnel and Education was unhappy with the by-laws as approved. The following re-drafted by-laws are presented by the General Secretary together with the Manual Committee, after having heard the concerns of the General Council Division of Ministry Personnel and Education.

Only those subsections for which changes were made are shown. Deletions from what was approved by the General Council Executive are shown with strike-out; additions to what was approved by the General Council Executive are underlined.

031 Admission from Other Denominations.

- (a) Initial Process. [no changes]
- (b) Application. [no changes]
- (c) Evaluation. [no changes]
- (d) Acceptability of Ordination or Commissioning. [no changes]
- (e) Agreement with Doctrine and Polity. [no changes]
- (f) Academic Requirements. [no changes]
- (g) Presbytery Initial Interview. Once an applicant has been approved by the General Council Division of Ministry Personnel and Education, through its Committee on Admission to the Order of Ministry, the applicant may contact a Presbytery seeking recognition as a person eligible for appointment as Ordained or Diaconal Supply. ...
- (h) Overseas Applicant. [no changes]
- (i) Conference Initial Interview. [no changes]
- (j) Overseas Applicant. [no changes]
- (k) Initial Appointment. Having satisfied itself as to the ~~validity of the credentials presented, the educational standing, and the ministerial competence~~ suitability of the applicant for ministry in the United Church, the Presbytery may appoint the applicant as Ordained Supply or Diaconal Supply to a Pastoral Charge, Mission, or Outreach Ministry of the United Church, for a term of twelve (12) months.
The Presbytery will consult with the General Council Division of Ministry Personnel and Education prior to making the appointment, and will notify the General Council Division of Ministry Personnel and Education of the appointment once made. ~~The appointment shall be made only after the Settlement Committee of the Conference has presented its final report.~~

If the Presbytery making the appointment is not the Presbytery that initially interviewed the applicant, the Presbytery making the appointment shall obtain the applicant's complete file from the Presbytery that initially interviewed the applicant, prior to making the appointment.

The appointment shall also be subject to all other policies and procedures governing Presbytery appointments.
- (l) Overseas Applicant. [no changes]

- ~~(m) Supervisor. The Presbytery shall appoint a supervisor for the applicant.~~
- ~~(n) Pastoral Charge Committee. The applicant shall meet periodically during the term of the initial appointment, with their supervisor and a committee of the Pastoral Charge chosen for that purpose.~~
- (m) Appointment Advisory Committee. The applicant shall meet periodically during the term of the initial appointment, with an Appointment Advisory Committee comprising members of the Pastoral Charge chosen for that purpose upon the request of the Presbytery Education and Students Committee, the Pastoral Charge Supervisor, and one (1) other presbyter appointed by the Presbytery Education and Students Committee. The Appointment Advisory Committee shall formulate recommendations regarding the suitability of the applicant to enter into the admission process and the suitability of the applicant for ministry in the United Church.
- (o) Early Termination. [no changes]
- (p) Presbytery Decision. Before the completion of the term of the initial appointment, the Presbytery Education and Students Committee will review the recommendations of the ~~supervisor and the Pastoral Charge committee~~ Appointment Advisory Committee, interview the applicant, and make a recommendation to the Presbytery as to whether the applicant should proceed to the admission process. ~~If the Decision of the Presbytery is not~~ Unless the Presbytery has made a Decision to permit the applicant to proceed to the admission process, the appointment will not be renewed and the applicant will not be eligible for any other appointment within the United Church.
- (q) Admission Process. If the Decision of the Presbytery is to permit the applicant to proceed to the admission process, the applicant will be eligible to serve as Ordained Supply or Diaconal Supply to a Pastoral Charge, Mission, or Outreach Ministry of the United Church, in a Presbytery appointment preferably the same as the initial twelve (12) month appointment, for at least eighteen (18) consecutive months prior to the date of admission, but not more than forty-two (42) consecutive months prior to the date of admission.
- (r) Exceptions: Extended Initial Appointment. [no changes]
- (s) Exceptions: No Initial Appointment. [no changes]
- (t) Postponement of Admission Process. [no changes]
- (u) Educational Supervisory Team. If the applicant proceeds to the admission process, the Presbytery will continue its supervision of the applicant through the appointment by the Presbytery Education and Students Committee of an Educational Supervisory Team comprising at least two (2) lay representatives and at least two (2) members of the Order of Ministry. A primary responsibility of the Educational Supervisory Team will be to determine the suitability of the applicant to engage in any ministry of Education, Service, and Pastoral Care or Word, Sacrament, and Pastoral Care in the United Church. The applicant shall meet periodically during the admission process, with the Educational Supervisory Team. The Educational Supervisory Team will conduct progress evaluations of the applicant at six (6) month intervals.
- (v) Presbytery Final Interview. When:

- i. the applicant has proceeded to the admissions process and has then completed at least eighteen (18) consecutive months in the admissions process,
- ii. the applicant has those educational qualifications and satisfactorily has completed those courses required under subsection (f), and
- iii. the Educational Supervisory Team has ~~recommended that the applicant be admitted to the Order of Ministry of~~ made a recommendation regarding the suitability of the applicant for ministry in the United Church,

the Presbytery Education and Students Committee will review the recommendation of the Educational Supervisory Team, interview the applicant, and make a recommendation to the Presbytery.

- (w) Presbytery Recommendation. [no changes]
- (x) Circulation of Name. The General Council Division of Ministry Personnel and Education will then circulate the name of the applicant and the name of the Presbytery through which the application is being made, to each of the Presbyteries of the United Church. The name of the applicant shall be read at a regular meeting of each Presbytery, and included in the minutes of that meeting. Any Presbytery wishing to raise an objection shall present the objection to the Presbytery through which the application is being made. The objection shall be in writing and shall be accompanied by all supporting documentation. Notice that an objection has been raised shall be sent, by the Secretary of the Presbytery raising the objection, to the General Council Division of Ministry Personnel and Education. The Secretary of the Presbytery through which the application is being made shall acknowledge, in writing, the receipt of the material. The Presbytery shall establish a Commission to consider the objection and to meet with the applicant to discuss the objection. The Presbytery shall decide how the matter will be dealt with and shall send a report to the Presbytery raising the objection and to the General Council Division of Ministry Personnel and Education.
- (y) Conference Final Interview. The Conference Education and Students Committee will conduct a final interview of the applicant and make a recommendation to the Conference concerning the suitability of the applicant to be received into the Order of Ministry of the United Church. Each applicant to be admitted shall be examined on the statement of doctrine of the United Church; the Conference shall be assured that they are in essential agreement with the statement of doctrine, and that as a member of the Order of Ministry of the United Church they will accept the statement as being in substance agreeable to the teaching of the Holy Scriptures. The Conference shall be assured that the applicant will agree to abide by the polity of the United Church. ~~The Conference shall be assured that the applicant will agree to be subject to transfer and settlement within the United Church.~~
- (z) Conference Decision. The Conference shall decide whether the applicant should be admitted to the Order of Ministry of the United Church, and shall notify the applicant, the Presbytery, and the General Council Division of Ministry Personnel and Education of its decision. The applicant shall not be admitted unless assured of call, settlement, or appointment. Reception will occur during the Service of Ordination, Commissioning, and Reception.

(aa) Report to General Council Executive. [no changes]

342 Ordained/Diaconal Supply. The Presbytery shall have authority to appoint an Ordained/Diaconal Supply to a Pastoral Charge. Normally a person will serve as an Ordained/Diaconal Supply in preparation for admission to the Order of Ministry of the United Church.

(a) [no changes]

(b) [no changes]

(c) [no changes]

(d) Having satisfied itself as to the ~~validity of the credentials presented, the educational standing, and the ministerial competence~~ suitability of the prospective appointee for ministry in the United Church, the Presbytery may appoint them as Ordained Supply or Diaconal Supply to a Pastoral Charge, Mission, or Outreach Ministry of the United Church, for a term not exceeding twelve (12) months.

The Presbytery will consult with the General Council Division of Ministry Personnel and Education prior to making the appointment, and will notify the General Council Division of Ministry Personnel and Education of the appointment once made. ~~The appointment shall be made only after the Settlement Committee of the Conference has presented its final report.~~

If the Presbytery making the appointment is not the Presbytery that initially interviewed the prospective appointee, the Presbytery making the appointment shall obtain the prospective appointee's complete file from the Presbytery that initially interviewed the prospective appointee, prior to making the appointment.

The appointment shall also be subject to all other policies and procedures governing Presbytery appointments.

(e) [no changes]

(f) [no changes]

(g) [no changes]

~~(h) The Presbytery shall appoint a supervisor for the Ordained/Diaconal Supply.~~

~~(i) The Ordained/Diaconal Supply shall meet periodically during the term of the initial appointment, with their supervisor and a committee of the Pastoral Charge chosen for that purpose.~~

(h) The Ordained or Diaconal Supply shall meet periodically during the term of the initial appointment, with an Appointment Advisory Committee comprising members of the Pastoral Charge chosen for that purpose upon the request of the Presbytery Education and Students Committee, the Pastoral Charge Supervisor, and one (1) other presbyter appointed by the Presbytery Education and Students Committee. The Appointment Advisory Committee shall formulate recommendations regarding the suitability of the Ordained or Diaconal Supply to enter into the admission process and the suitability of the Ordained or Diaconal Supply for ministry in the United Church.

(j) [no changes]

~~(k) Salary shall be paid to the Ordained/Diaconal Supply on the basis of years of service in the ministry of a denomination recognized by the United Church.~~

~~(l) Should either party decide to terminate the appointment, the appropriate procedures will be applied.~~

(m) [no changes]

(m) [no changes]

(n) [no changes]

(o) [no changes]

(p) [no changes]

341 Pastoral Charge Supervisors. ... whose duties shall include:

(f) serving on an Appointment Advisory Committee, during the initial appointment of an Ordained or Diaconal Supply to the Pastoral Charge.

360 Admitting from Other Denominations. ~~The Presbytery shall receive documentation from the General Council Division of Ministry Personnel and Education for ministers applying to be admitted to the Order of Ministry of the United Church from another denomination. The Presbytery shall make the necessary inquiries, ensure that the procedures for admission on section 031 have been followed, and submit the documentation with its recommendations to the Conference. The Presbytery shall receive requests for recognition as a person eligible for appointment as Ordained or Diaconal Supply, preparatory to entering the admission process, and shall carry out its obligations in section 031 regarding applications for admission to the Order of Ministry of the United Church from another denomination.~~

382 Education and Students Committee.

(b) Duties. It shall be the duty of the Committee:

ix. where the Presbytery has made an initial appointment of an Ordained or Diaconal Supply, to request that the Pastoral Charge appoint some of its members to the Appointment Advisory Committee, and to appoint one (1) presbyter to the Appointment Advisory Committee. The Appointment Advisory Committee shall formulate recommendations regarding the suitability of the Ordained or Diaconal Supply to enter into the admission process and the suitability of the Ordained or Diaconal Supply for ministry in the United Church.

- x. where an applicant for admission to the Order of Ministry of the United Church proceeds to the admission process, to continue the supervision of the applicant through the appointment of an Educational Supervisory Team comprising at least two (2) lay representatives and at least two (2) members of the Order of Ministry. A primary responsibility of the Educational Supervisory Team will be to determine the suitability of the applicant to engage in any ministry of Education, Service, and Pastoral Care or Word, Sacrament, and Pastoral Care in the United Church; and

[renumber current ix. as xi.]

458 Responsibilities. The responsibilities of the Interview Board shall be:

- (a) to set up a standard procedure for assessment and supportive measures if required for those referred to it, who shall include:

- v. ~~Diaconal Supply appointees and Ordained Supply appointees~~ persons recognized as eligible for initial appointment as Ordained or Diaconal Supply.

4.4 Resolution 47 reconsideration of wording

background

Resolution No. 47 originated with the General Council Division of Ministry Personnel and Education. It addressed needs assessment. Provisions A through E on page MPE-43 of Resolution No. 47 set out new policy around mandatory needs assessment. Provision F on page MPE-43 of Resolution No. 47 provided that the by-laws be changed to implement those policies, including provisions similar to those outlined in the draft by-laws that followed on pages MPE-43 through MPE-50.

At the 36th General Council, Sessional Committee No. 6 recommended that provisions A through F inclusively of Resolution No. 47 be adopted, and that the draft by-laws be referred to the Manual Committee in consultation with the General Council Division of Ministry Personnel and Education. Resolution No. 47, together with that recommendation, was referred to the General Council Executive as unfinished business.

The Manual Committee, at its September 1997 meeting, took the view that much of the draft by-laws incorporated by reference in provision F went beyond the scope of the policy changes proposed in provisions A through E relating to needs assessment. The Manual Committee did not consult with the General Council Division of Ministry Personnel and Education. The General Secretary, together with the Manual Committee at its September 1997 meeting, drafted by-laws to implement the policies contained in provisions A through E inclusively.

The General Council Executive, at its November 1997 meeting, adopted Resolution No. 47, with an amendment in provision A to provide for needs assessment in the case of a Pastoral Charge considering a reduction or increase in Ministry Personnel positions.

The General Council Division of Ministry Personnel and Education took the view that, by adopting Resolution No. 47 as amended, the General Council Executive had adopted the policies

underlying the draft by-laws incorporated by reference in provision F of Resolution No. 47. The following revisions to those draft by-laws are presented by the General Secretary together with the Manual Committee, after having heard the concerns of the General Council Division of Ministry Personnel and Education.

Deletions from what is set out following provision F are shown with strike-out; additions to what is set out following provision F are underlined.

arising from recommendation "A.i." after provision F of Resolution No. 47

045 Change of Pastoral Relationship for Cause. Where it is asserted that there is cause for a change of pastoral relationship, the appropriate oversight, discipline, and conflict resolution processes must be followed to seek a change of pastoral relationship. Only the Presbytery is competent to change a pastoral relationship for cause, and it may do so only at the conclusion of due processes of oversight, discipline, and conflict resolution.

arising from recommendation "A.ii." after provision F of Resolution No. 47

[the following section in the 1995 edition was deleted:

045 Request [for Change in Pastoral Relationship] by Minister]

045 046 Notice of Request by Ministry Personnel for Change of Pastoral Relationship. Ministry Personnel may, by written notice both to the Secretary of the Official Board or Church Board or Church Council and to the Secretary of the Presbytery, request a change of pastoral relationship in order to: to end the relationship to be available for call, settlement, or appointment; to be retained on the roll; to be retired to retire; or to resign from the Order of Ministry. The notice shall propose an effective date at least ninety (90) days following delivery of the notice the date on which such notice is deemed to have been received in accordance with section 003. The notice may request an earlier effective date, subject to the approval both of the Pastoral Charge ~~or other employing unit~~, and of the Presbytery/District.

- (a) ~~where the relationship is with a Pastoral Charge, notice shall be directed to the Secretary of the [board] of the Pastoral Charge, and to the Secretary of the Presbytery/District;~~
- (b) ~~where the relationship is not with a Pastoral Charge, notice shall be directed to the designated secretary of the employing unit, and to the Presbytery/District in which the ministry personnel is enrolled.~~

059 Pastoral Relationship. It shall be the duty of the Presbytery:

- (c.1) where notice of request by Ministry Personnel for change of

pastoral relationship is received, to:

- i. ~~confirm its compliance with Section NEW 045~~ to confirm that section 045 has been complied with;
- ii. to review or initiate any relevant discipline or oversight processes; and
- iii. to review any relevant disability concerns (Section NEW 037(a)(x));

and, after having performed those duties:

- iv. ~~upon satisfaction regarding (i)–(iii),~~ to make a Decision on whether to approve ending the pastoral relationship as of a stated date; and
- v. to initiate needs assessment in the Pastoral Charge or other employing unit.

arising from recommendation "A.iii." after provision F of Resolution No. 47

[the following section in the 1995 edition was deleted:

046 Request [for Change in Pastoral Relationship]
by Pastoral Charge]

046.1 Pastoral Charge Decision to Request ~~Change~~ Ending of Pastoral Relationship Without Cause. A Pastoral Charge may, by decision of a ~~Pastoral Charge~~ meeting of the Pastoral Charge, request ending of a pastoral relationship without cause. ~~The decision shall propose an effective date at least ninety days following the date of the meeting. The decision may propose an earlier date, subject to the approval of the Presbytery/District.~~ The meeting shall be called and convened in compliance ~~accordance~~ with sections 047, 048, and 049. The decision shall be made by a majority vote of those in full membership who are present and voting. The decision shall propose an effective date at least ninety (90) days following the date of the meeting. The decision may propose an earlier effective date, subject to the approval of the Presbytery/District. The secretary of the meeting shall immediately give notice of the decision to: ~~a-~~ each Ministry Personnel in pastoral relationship with the Pastoral Charge; ~~b-~~ all other employees of the Pastoral Charge; and ~~c-~~ the Secretary of the Presbytery.

059 Pastoral Relationship. It shall be the duty of the Presbytery:

(c.2) where notice of Pastoral Charge decision to request Change ending of pastoral relationship is received, to:

- i. ~~confirm its compliance with Section NEW 046.1~~ to confirm that section 046.2 has been complied with;
- ii. to review or initiate any relevant discipline or oversight processes;

- iii. to review any relevant disability concerns (~~Section NEW 037(a)(x)~~); and
 - iv. to review the most recent Pastoral Charge needs assessment report, if any;
- and, after having performed those duties:
- v. ~~upon satisfaction regarding (i)-(iv), to make a Decision on whether~~ to approve ending the pastoral relationship as of a stated date; and
 - vi. to initiate needs assessment in the Pastoral Charge.

~~**046.2** Other Employing Unit Decision to Request Change of Pastoral Relationship. An employing unit other than a Pastoral Charge may by decision of its membership, or where there is no membership, by decision of its board, decide to request ending of a pastoral relationship without cause. The decision shall propose an effective date at least ninety days following the date of the meeting. The decision may propose an earlier date, subject to the approval of the Presbytery/District. Written notice of the meeting at which the decision will be made, and of the decision, shall be delivered to the ministry personnel in relationship with the employing unit, and to the Secretary of the Presbytery/District in which the ministry personnel is enrolled, by the Secretary of the meeting.~~

~~**059** Pastoral Relationship. It shall be the duty of Presbytery:~~

~~(c.3) where Notice of Other Employing Unit Decision to Request Change of Pastoral Relationship is received, to:~~

- ~~i. confirm its compliance with Section NEW 046.2;~~
- ~~ii. review or initiate any relevant discipline or oversight processes;~~
- ~~iii. review any relevant disability concerns (~~Section NEW 037(a)(x)~~);~~
- ~~iv. review the most recent employing unit needs assessment report, if any;~~
- ~~iv. upon satisfaction regarding (i)-(iv), to approve ending the pastoral relationship as of a stated date; and~~
- ~~v. initiate needs assessment in the employing unit.~~

arising from recommendation "A.iv." after provision F of Resolution No. 47

037 Disability or Death.

~~(a)(x) (a.1) Leave granted by a Pastoral Charge or other employing unit to taken by Ministry Personnel on grounds of disability does not constitute a change of pastoral relationship or grounds for a change of pastoral relationship. Entitlement to leave for disability is a term of every pastoral relationship, and discrimination ~~in~~ employment on grounds of disability is prohibited. The Presbytery/District may approve a change of pastoral relationship following consultation with Ministry Personnel, the Pastoral~~

Charge or other employing unit, or their representatives, regarding the incapacity of Ministry Personnel. The Presbytery/District shall initiate needs assessment prior to or following any such change.

(a)(y) (b.1) Notice of the death of Ministry Personnel, given by a representative of Ministry Personnel, or by the Pastoral Charge or other employing unit to the Presbytery/District, ends a pastoral relationship. Upon receipt of such notice, the Presbytery/District shall confirm that obligations of each Court of the church to the estate and to the family and survivors of the Ministry Personnel are met, and shall initiate needs assessment in the Pastoral Charge or other employing unit.

arising from recommendation "A.v." after provision F of Resolution No. 47

[the following sections in the 1995 edition were deleted:

050 Notification to Presbytery

052 Reduction in Ministry Personnel]

050.1 Request to Review Ministry Personnel Needs. Review of Ministry Personnel needs through Presbytery/District initiation of needs assessment may be requested by written notice to the Secretary of the ~~Pastoral Relations Committee~~ of a Presbytery/District by:

- (a) a ~~Pastoral Charge~~ meeting of a Pastoral Charge called to consider the pastoral relationship, or by any regular meeting of a Pastoral Charge or its ~~board~~ Official Board or Church Board or Church Council; or
- (b) ~~the membership or board of any other employing unit; or~~
- (c) Ministry Personnel in any pastoral relationship with the Pastoral Charge.

Notice of the request shall be given, by the person forwarding the request, to the Secretary of the Official Board or Church Board or Church Council of the Pastoral Charge ~~or employing unit~~, to each Ministry Personnel in pastoral relationship with the Pastoral Charge ~~or employing unit~~, and to each other employee of the Pastoral Charge ~~or employing unit~~.

051 Limitation on ~~Reducing~~ Changing Terms of Pastoral Relationships. ~~Neither A a Pastoral Charge or other employing unit or its board Official Board or Church Board or Church Council, or nor Ministry Personnel in pastoral relationship with the Pastoral Charge may reduce change the terms of a pastoral relationship to the apparent detriment either of the Pastoral Charge or of the Ministry Personnel in pastoral relationship with the Pastoral Charge, except upon the recommendation of a Joint Needs Assessment Committee and the approval of the Presbytery/District. Reductions include reduction in any one of the terms enumerated in Section 036 or any of the terms of the pastoral relationship as approved by Presbytery/District.~~

arising from Resolution No. 60

051.1 Limitation on Declaration of Vacancy. A Vacancy ~~shall~~ may be declared only after a needs assessment has been completed to the satisfaction of the Presbytery.

arising from provision A of Resolution No. 47

050 Needs Assessment Initiation. ~~Initiation of needs assessment be authorized by the Presbytery/District~~ The Presbytery is authorized to initiate needs assessment by a Joint Needs Assessment Committee in response to:

- i. (a) discipline or oversight of Ministry Personnel, of Pastoral Charges ~~or other employing unit~~, or of their pastoral relationships;
- ii. (b) a request by Ministry Personnel for a change of pastoral relationship by giving notice in order: to end a the relationship to be available for call, settlement, or appointment; to be retained on the roll; to retire; or to resign from the Order of Ministry;

- iii. ~~(c) a~~ Decisions by a Pastoral Charge or other employing unit to request a change of pastoral relations ending of the a pastoral relationship without cause;
- iv. ~~(d) recognition by the Presbytery/District either of~~ incapacity of Ministry Personnel through death or disability or the death of Ministry Personnel, requiring a change of pastoral relationship; ~~or~~
- v. ~~(e) a~~ request for needs assessment either by a Pastoral Charge or other employing unit or their official board or equivalent or its Official Board or Church Board or Church Council; or by Ministry Personnel in pastoral relationship with the Pastoral Charge; or
- (f) a Pastoral Charge considering a reduction or increase in the number of Ministry Personnel positions and/or a change in the percentage of time specified in the terms of any existing call, settlement, or appointment.

arising from recommendation "B" after provision F of Resolution No. 47

052 Joint Needs Assessment Committee.

- (a) Membership: The Joint Needs Assessment Committee shall include:
 - i. two (2) representatives of the Presbytery/District appointed by its the Presbytery Pastoral Relations Committee; and
 - ii. representatives of the Pastoral Charge ~~or employing unit~~, appointed by the membership of the Pastoral Charge or by the ~~[board] or equivalent~~ Official Board or Church Board or Church Council of the Pastoral Charge.
- (b) Committee Process: The first meeting of the Joint Needs Assessment Committee shall be convened by a Presbytery /District representative, and shall fix its own quorum, which shall in no case be lower than two (2), including ~~representation~~ representatives of both Presbytery and Pastoral Charge or employing unit. The Committee shall ~~determined~~ its own process and may delegate tasks beyond its membership.
- (c) Mandate: The mandate of the Joint Needs Assessment Committee ~~mandate~~ is to study and to report on the Ministry Personnel needs of the Pastoral Charge through an open and participatory process of information gathering and analysis, concluding with adoption and representation presentation to the [board] Official Board or Church Board or Church Council of the Pastoral Charge or employing unit of a report including summary statements of:
 - i. the ~~Community~~ community of the Pastoral Charge ~~or employing unit~~;
 - ii. the ~~Ministry~~ ministry of the Pastoral Charge ~~or employing unit~~;
 - iii. the ~~Resources~~ resources of the Pastoral Charge ~~or employing unit~~, including manse report;
 - iv. the ~~Position~~ position descriptions addressed by any recommendations;

- v. ~~the Skills~~ skills and knowledge required of Ministry Personnel ~~meeting recommendations~~; and
 - vi. ~~the Terms~~ terms ~~which that~~ may be offered to implement any recommendations.
- (d) ~~Recommendations:~~ The Joint Needs Assessment Committee shall make recommendations to the [board] Official Board or Church Board or Church Council of the Pastoral Charge or other employing unit. Recommendations may include:
- i. that the Presbytery be requested to approve changes in the terms of existing pastoral relationships;
 - ii. ~~declaration of vacancy open to settlement, call, or appointment~~ that the Presbytery be requested to declare a Vacancy;
 - iii. ~~Presbytery/District appointment for Interim Ministry~~ that the Presbytery be requested to appoint an Interim Minister;
 - iv. ~~Presbytery/District appointment for Short Term (up to One Year) Supply~~ that the Presbytery be requested to appoint a Supply for up to one (1) year; or
 - v. that no change be made to existing pastoral relationships.
- (e) ~~Circulation:~~ The written report and recommendations of the Joint Needs Assessment Committee, together with notice of the meeting of the Official Board or Church Board or Church Council of the Pastoral Charge at which the report and recommendations will be presented, shall be circulated to all Ministry Personnel in pastoral relationships with the Pastoral Charge or employing unit, and to all members of the [board] Official Board or Church Board or Church Council of the Pastoral Charge, including notice of the meeting at which the report and recommendations will be presented, at least 48 hours before the meeting at which it is presented.
- (f) Official Board Meeting. The meeting of the Official Board or Church Board or Church Council at which the report and recommendations of the Joint Needs Assessment Committee are to be presented shall take place not sooner than two (2) days after the report and recommendations are deemed in accordance with section 003 to have been received by all Ministry Personnel in pastoral relationship with the Pastoral Charge and all members of the Official Board or Church Board or Church Council of the Pastoral Charge.
- ~~(f)~~(g) Presentation of Report and Recommendation: ~~The Joint~~ The Joint Needs Assessment Committee shall present its report and recommendations to the ~~[board]~~ Official Board or Church Board or Church Council of the Pastoral Charge ~~or other employing unit.~~

arising from recommendation "D" after provision F of Resolution No. 47

[the following sections in the 1995 edition were deleted:

052 Reduction in Ministry Personnel

058 Delegation of Official Board]

053.1 ~~Pastoral Charge or Employing Unit Actions Required by Needs Assessment Reports.~~ Official Board Action in Response to Needs Assessment.

(a) Action by [board] of Pastoral Charge or Employing Unit.

Where a Joint Needs Assessment Committee presents a report under ~~Section subsection~~ 052(g), the [board] Official Board or Church Board or Church Council of a the Pastoral Charge ~~or employing unit~~ shall:

(i)(a) make a decision to:

- _____ (A) i. to adopt the recommendations;
- _____ (B) ii. to amend the recommendations;
- _____ (C) iii. to make alternative recommendations;
- _____ (D) iv. to refer the report back to the Joint Needs Assessment Committee for clarification; or
- _____ (E) v. to recommend that no action be taken by the Pastoral Charge ~~or employing unit~~; and shall

(ii)(b) immediately notify all Ministry Personnel in pastoral relationship with ~~it~~ the Pastoral Charge of its decision; and ~~shall~~

(iii)(c) present its decision, together with a summary of the report and recommendations of the Joint Needs Assessment Committee, to a pastoral charge meeting of the Pastoral Charge called and convened in accordance with sections 047, 048, and 049, or in the case of another employing unit, directly to the Presbytery/District through its Pastoral Relations Committee, without the report and recommendations made by the Joint Needs Assessment Committee. Copies of the full report and recommendations of the Joint Needs Assessment Committee shall be made available when requested.

(b) **053.2** ~~Action by Pastoral Charge or Employing Unit.~~ Pastoral Charge Action in Response to Needs Assessment. Where a [board] Official Board or Church Board or Church Council of a Pastoral Charge has made a decision in response to a Joint Needs Assessment Committee report and recommendations, ~~it shall present~~ and has presented its decision to a meeting of the Pastoral Charge, called and convened in accordance with sections 047, 048, and 049. the meeting shall:

(i)(a) make a decision to:

- _____ (A) i. to adopt the recommendations;
- _____ (B) ii. to amend the recommendations;

~~——(C)iii. to make alternative recommendations;~~

~~——(D)iv. to refer the report decision back for clarification;
or~~

~~——(E)v. to recommend that no action be taken by the Pastoral
Charge ~~or employing unit~~; and shall~~

(ii)(b) immediately notify the Presbytery/~~District~~ Pastoral
Relations Committee and all Ministry Personnel in pastoral relationship with it the Pastoral
Charge of its decision; and ~~shall~~

(iii)(c) where the decision recommends that the Presbytery be
requested to approve changes in the terms of existing pastoral relationships, authorize one
(1) or more representatives to confirm terms upon approval of both the Presbytery/~~District~~
and the Ministry Personnel in the pastoral relationships within which changed terms are
proposed; and

(iv)(d) where the decision recommends:

~~——(A)i. declaration of vacancy open to settlement, call, or
appointment that the Presbytery be requested to declare a Vacancy;~~

~~——(B)ii. Presbytery/~~District~~ appointment of Interim Ministry
that the Presbytery be requested to appoint an Interim Minister; or~~

~~——(C)iii. Presbytery/~~District~~ appointment of Short Term (up to
one year) Supply that the Presbytery be requested to appoint a Supply for up to one
(1) year;~~

either name its representatives to any proposed Joint Search Committee or authorize the
~~[board]~~ Official Board or Church Board or Church Council to do so.

arising from recommendation "E" after provision F of
Resolution No. 47

[the following sections in the 1995 edition were deleted:

- 041**(c) Pastorate Without Interruption. Interim Minister.
- 053** Decision Not To Declare a Vacancy
- 054** Joint Pastoral Relations Committee]

058 ~~—— Presbytery/~~District~~ Action on Needs Assessment Reports and Recommendations.
Presbytery Action in Response to Needs Assessment. When the Presbytery has received any
needs assessment report and decisions of Pastoral Charges in response to such reports and their
recommendations, the Presbytery/~~District~~ shall:~~

(a) ~~—— receive any needs assessment report and decisions of Pastoral Charges or employing units
in response to such reports and their recommendations;~~

(b)(a) ~~confirm compliance with needs assessment initiation, Joint~~

~~Needs Assessment Committee, and Pastoral Charge or employing unit provisions that sections 050, 050.1, 052, 053, and 053.1 have been complied with;~~

~~(e)(b)~~ make a decision regarding the report and the decisions of the Pastoral Charge ~~or employing unit, to:~~

- i. ~~to~~ adopt the recommendations;
- ii. ~~to~~ amend the recommendations;
- iii. ~~to~~ make alternative recommendations;
- iv. ~~to~~ refer the ~~report~~ decision back for clarification; or
- v. ~~to~~ recommend that no action be taken by the Pastoral Charge ~~or employing unit; and shall~~

~~(d)(c)~~ where changes ~~to in~~ the terms of existing pastoral relationships are approved, authorize one (1) or more representatives to confirm terms upon approval of ~~both the~~ Pastoral Charge ~~or other employing unit~~ and ~~of the~~ Ministry Personnel in the pastoral relationships within which changed terms are proposed, and specify if the change requires an act of covenant;

~~(e)(d)~~ where ~~Presbytery/District appointment of Interim Ministry~~ the request that the Presbytery appoint an Interim Minister is approved:

- i. ~~authorize~~ appoint two (2) representatives to a Joint Search Committee to recommend an appointment; or
- ii. ~~authorize~~ appoint one (1) or more representatives to work with the ~~[board]~~ Official Board or Church Board or Church Council of the Pastoral Charge ~~or other employing unit~~ to recommend an appointment; and

specify whether the appointment requires an act of covenant;

~~(f)(e)~~ where ~~Presbytery/District appointment of Short Term (up to one year) Supply~~ the request that Presbytery appoint a Supply for up to one (1) year is approved:

- i. ~~authorize~~ appoint two (2) representatives to a Joint Search Committee to recommend an appointment; or
- ii. ~~authorize~~ appoint one (1) or more representatives to work with the ~~[board]~~ Official Board or Church Board or Church Council of the Pastoral Charge ~~or other employing unit~~ to recommend an appointment; and

specify whether the appointment requires an act of covenant;

~~(g)(f)~~ where ~~declaration of vacancy open to settlement, call, or~~

~~appointment is approved, where a Vacancy is declared, authorize appoint two (2) representatives to a Joint Search Committee to recommend a settlement, call, or appointment, which shall require an act of covenant.~~

054 Joint Search Committee.

- (a) Membership: The Joint Search Committee shall include:
- i. two (2) representatives of the Presbytery/~~District~~ appointed by the Presbytery/~~District~~ Pastoral Relations Committee; and
 - ii. representatives in full [no longer resident] membership of the Pastoral Charge ~~or employing unit~~, appointed by the ~~Pastoral Charge or employing unit~~ membership of the Pastoral Charge or by the ~~board~~ or equivalent Official Board or Church Board or Church Council of the Pastoral Charge.
- (b) Committee Process: The first meeting of the Joint Search Committee shall be convened by a Presbytery/~~District~~ representative, and shall fix its own quorum, which shall in no case be lower than two (2), including representatives of both Presbytery and Pastoral Charge ~~or employing unit~~. The Committee shall determine its own process, ~~which~~ its proceedings shall be confidential.
- (c) Mandate: The mandate of the Joint Search Committee ~~mandate~~ is determined by the decisions of the Presbytery/District authorizing Ministry Personnel search and selection based upon a needs assessment report and recommendations and Pastoral Charge or employing unit decisions.
- (d) Recommendations: The Joint Search Committee shall recommend terms of covenant with one (1) person for each Vacancy. Where the ~~recommendation is of an Interim Ministry or Short Term (under one year) Supply appointment either of an Interim Minister or of a Supply for up to one (1) year is recommended,~~ the recommendation may be presented either to the ~~board~~ Official Board or Church Board or Church Council ~~may approve terms~~ for approval on behalf of the Pastoral Charge ~~or employing unit~~ or ~~may be presented to a meeting of the Pastoral Charge meeting called and convened~~ in accordance with sections 047, 048, and 049. Other recommendations of a Joint Search Committee shall be presented to a meeting of the Pastoral Charge meeting called and convened in accordance with sections 047, 048, and 049. The name of only one (1) eligible person may be recommended at any one time for each authorized pastoral relationship.

arising from recommendation "F" after provision F of Resolution No. 47

057 Settlement. [substitute "Joint Search Committee" for "Joint Pastoral Relations Committee"]

389 Pastoral Relations Committee

- (b) Duties.

v.1. When a needs assessment has been initiated by the Presbytery, the Committee shall appoint two (2) representatives of the Presbytery to serve on the Joint Needs Assessment Committee. The first meeting of the Joint Needs Assessment Committee shall be convened by a Presbytery representative.

vi. When a Vacancy in a Pastoral Charge has been declared by the Presbytery, the Committee shall appoint at least two (2) of its members representatives of the Presbytery to serve on the Joint Pastoral Relations Search Committee of the Pastoral Charge. The first meeting of the Joint Pastoral Relations Search Committee shall be convened by the ~~Convener of the Presbytery Pastoral Relations Committee or the Convener's appointee~~ a Presbytery representative. ~~Where there is a manse, the Joint Pastoral Relations Committee shall ask the Presbytery Committee on Manses for a report on the condition of the manse, and it shall take this report into consideration before recommending to Presbytery concerning a call.~~

vii.

vii.1 Where a request that the Presbytery appoint an Interim Minister is approved, the Committee shall either appoint two (2) representatives of the Presbytery to a Joint Search Committee to recommend an appointment or appoint one (1) or more representatives of the Presbytery to work with the Official Board or Church Board or Church Council of the Pastoral Charge to recommend an appointment, and the Committee shall make a recommendation as to whether the appointment requires an act of covenant.

vii.2 Where a request that Presbytery appoint a Supply for up to one (1) year is approved, the Committee shall either appoint two (2) representatives of the Presbytery to a Joint Search Committee to recommend an appointment or appoint one (1) or more representatives of the Presbytery to work with the Official Board or Church Board or Church Council of the Pastoral Charge to recommend an appointment, and the Committee shall make a recommendation as to whether the appointment requires an act of covenant.

[delete xi.]

4.5 Resolution 71 wording

background

Resolution No. 71 originated with the General Council Division of Ministry Personnel and Education. It addressed the Testamur.

At the 36th General Council, Sessional Committee No. 17 recommended that Resolution No. 71 be defeated and recommended a three-part replacement motion. Resolution No. 71, together with those recommendations, was referred to the General Council Executive as unfinished business.

The General Council Executive defeated Resolution No. 71; as to the three-part replacement motion:

(1) the first part was deleted;

- (2) the second part, which directed that the by-laws make explicit the authority of the General Council, through the General Council Division of Ministry Personnel and Education, to grant or deny the right of a United Church theological school to grant a Testamur, was approved with the rider that there be a reference in the by-laws to the reporting function of the theological school prior to ordination or commissioning;
- (3) the third part, which addressed arrangements for granting the Testamur after a time-limited experimental program for theological education, was approved.

The following consequent draft by-laws are presented by the General Secretary together with the Manual Committee, with the benefit of input from the General Secretary of the General Council Division of Ministry Personnel and Education.

024 Candidate.

- (c) Theological School. ... At the end of a Candidate's course of theological studies, the theological school shall report to the Presbytery and the Conference in accordance with subsection 026(c).

025 Course of Study. ... In the event that a time-limited experimental program for theological education is undertaken, suitable arrangements for granting the Testamur shall be made by the General Council, with recommendations from the General Council Division of Ministry Personnel and Education, for the duration of the experimental program.

026 Ordination and Commissioning.

- (c) Theological School Recommendation. The theological school shall report to the Presbytery and the Conference at the end of a Candidate's course of theological studies regarding the Testamur and expressing the judgment of the school faculty as to whether the Candidate is ready for commissioning or ordination. In cases where the school does not recommend positively, the Conference Education and Students Committee shall not recommend the Candidate for commissioning or ordination except in consultation with the Presbytery Education and Students Committee, the theological school, and the General Council Division of Ministry Personnel and Education.

[subsequent existing subsections to be renumbered accordingly]

Moved/Seconded (Coleman/Luce) that the proposed wording for items 4.1, 4.2, 4.3, 4.4, and 4.5 above be approved.

Motion

CARRIED

4.6 Resolutions 77, 78 and Petition 135

Moved/Seconded (Coleman/Williams) that the following be the wording for Section 341:

S. 341 The Presbytery shall appoint one of its own members as the Pastoral Charge Supervisor to supervise any Pastoral Charge which is without a regularly settled or appointed member of the Order of Ministry and which is being served by:

- (i) an Ordained/Diaconal Supply;
- (ii) a Lay Pastoral Minister in Training;
- (iii) a Student Supply;
- (iv) an Intern Supply; or
- (v) a Candidate Supply.

The Presbytery shall also have the authority to appoint a Pastoral Charge Supervisor to supervise a Pastoral Charge in any other situation where the Presbytery deems it appropriate.

Motion

CARRIED

The Moderator declared the meeting adjourned and thanked the members for their work.