

**Sub-Executive of General Council  
January 7, 1999  
Telephone Conference Call**

Online: Bill Phipps, Virginia Coleman, Lorna Teed, Claire Borel-Christian, Harold Manuel, Mollie Williams, Hazel Bigby, Don Smith, Kay Cho, Lois Creith

1. **Constitution of the Meeting:** The Moderator duly constituted the meeting.
2. **Opening Prayer:**
3. **Corresponding Members:** Motion: Coleman/Williams that the following be corresponding members: Steven Chambers, Peter Wyatt, Linda Slough, Anne Shirley Sutherland, David Iverson, Roslyn Campbell (for Dispute Resolution item), Paul Campbell (for Human Resources report).

**CARRIED**

4. **Regrets:** Marion Best, David Carrothers, Michael Scott. It was noted that Steve Adams, Richard Choe and Rhea Whitehead were not present.
5. **Updates:** Virginia indicated that Kathy McDonald has joined the General Council Office staff in a job-share with Cynthia Gunn and David MacDonald has been hired as a special consultant to the Steering Group, Residential Schools.

The Moderator announced that Marion Best had been elected as one of the Deputy Moderators for the World Council of Churches at the recently completed 8<sup>th</sup> Assembly of the World Council of Churches.

6. **Dispute Resolution** (October 1998 GC Executive, GC 12-16)

Motion: Coleman/Teed that the Sub-Executive of General Council amend the Dispute Resolution Policy adopted as Resolution 65 by the 36<sup>th</sup> General Council as follows:

- (i) by deleting the requirement in Section 5.2(d) of the Policy, that where the party making the response to a complaint is Ministry Personnel, a copy of any written memorandum of understanding agreed to by all parties is to be forwarded by the Conflict Resolution Facilitator to the General Council Division of Ministry Personnel and Education;
- (ii) by deleting the requirement in Section 2.1 of the Policy that the officer of the Court must inform the Executive of the Court of the subject matter of the complaint; and
- (iii) by deleting the requirement under the Policy that the fee of the Conflict Resolution Facilitator is to be negotiated by the Conflict Resolution Facilitator and the Court appointing the Conflict Resolution Facilitator, and substituting the requirement that the fee of the Conflict Resolution Facilitator be as follows:

normally: \$200.00 for the diagnostic phase of the process and \$300.00 for the facilitation of the actual dispute resolution process,

in exceptional cases requiring an inordinate amount of time or special expertise on the part of the Conflict Resolution Facilitator: to be negotiated as appropriate with the Court appointing the Conflict Resolution Facilitator,

with the out-of-pocket expenses of the Conflict Resolution Facilitator to be reimbursed by the Court appointing the Conflict Resolution Facilitator as per applicable church policy for such expenses.

**CARRIED**

7. **Correspondence from the Canadian Council of Churches:**

Motion: Bigby/Williams that a sum of \$5,000. be provided to the Canadian Council of Churches, as a one time grant for 1999 and that the amount be taken from the Reserve.

**CARRIED**

8. **Human Resources Report:**

Motion: Cho/Creith that the Sub-Executive of General Council approve \$20,000. from the Project Fund, to enable the Human Resources Office, in consultation with the Human Resources Committee, to engage a consultant to undertake a needs assessment to assist the General Council Secretaries in identifying and dealing with the issues that face them. This work is to be done prior to the summer of 1999 with a report to the Executive of the General Council in the fall of 1999.

**CARRIED**

Motion: Williams/Smith that the \$20,000. be taken from the 1998 Project Fund if possible.

**CARRIED**

9. **Correspondence from Rhea Whitehead:**

Virginia read a letter of intent to retire by the end of the summer 1999 from Rhea Whitehead, General Secretary, Division of World Outreach.

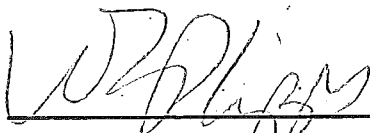
Motion: Coleman/Teed that the letter of retirement for Rhea Whitehead be received, with regret, and accepted with our expression of gratitude for the profound gift of leadership shared with the Division of World Outreach, the General Secretaries and The United Church of Canada by Rhea during the time of her service.

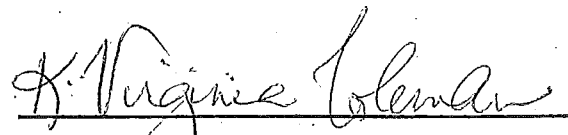
**CARRIED**

Motion: Coleman/Smith that the search and selection process be authorized for a General Secretary, World Outreach, to begin immediately, on the understanding that provision be taken to include recognition of the impact of the changing times, the Internal Structures Task Group and the Working Group on the Changing Church.

**CARRIED**

10. **Adjournment:** The Moderator declared the meeting adjourned.

  
 Moderator, Bill Phipps

  
 General Secretary, K. Virginia Coleman