

THE UNITED CHURCH OF CANADA

MEETING OF THE SUB-EXECUTIVE OF GENERAL COUNCIL

**February 28, 2000
(Teleconference Call)**

The Sub-Executive of the General Council of The United Church of Canada met, at 12 noon on Tuesday, February 28, 2000, at 3250 Bloor Street West, Etobicoke, Ontario. The Moderator, the Right Reverend Bill Phipps presided.

Voting Members: Bill Phipps, Virginia Coleman, Hazel Bigby, David Carrothers, Harold Manuel, Kay Cho, Lois Creith, Bernice Luce, Michael Scott, Don Smith, Lorna Teed, Mollie Williams.

Corresponding Members: David Iverson, Steven Chambers, Steve Adams, Rebekah Chevalier, Chris Ferguson, Anne Shirley Sutherland.

Regrets: Claire Borel-Christen, Peter Wyatt, Richard Choe, Marion Best.

CONSTITUTING OF THE SUB-EXECUTIVE

The Moderator constituted the meeting with the following words:

"In the Name of the Lord Jesus Christ the only Sovereign head of the Church, and by the authority vested in me by the 36th General Council, I hereby declare this meeting of the Sub-Executive of General Council to be in session for the work that may properly be brought before it to the glory of God."

The meeting opened with a prayer led by Bill Phipps.

ENABLING CORRESPONDING MEMBERS

Motion: Virginia Coleman/Bernice Luce:

That the following be named as corresponding members of the Sub-Executive of General Council for this meeting: Anne Shirley Sutherland, David Iverson, Steve Adams, Steven Chambers, Rebekah Chevalier and Chris Ferguson.

Motion Carried

INTRODUCTION OF DIVISION OF COMMUNICATION MATERIAL RE 1999 DEFICIT FIGURES

The Sub-Executive was advised that the information with regard to the Division of Communication 1999 deficit and the necessary changes to their 2000 budget was before them to provide accountability rather than for decision. It was felt that although a full accountability report would be coming to the Executive of General Council, in view of the fact that this information would be considered at the Budget Steering Group meeting in March, the Sub-Executive should have this information.

Rebekah Chevalier (Acting General Council Secretary, Division of Communication) took the Sub-Executive through the material, explaining the planned cuts that will be made in each area of Division of Communication to address the 2000 budget shortfall.

Steve Adams explained that the reasons for the 1999 deficit were different than the factors that led to the 1998 deficit. Revised rate cards were introduced effective June 1, 1999 which reduced negative variances experienced in Graphics and Print and Audio – Visual production.

The 1999 deficit was primarily the result of an error in the preparation of the Retail and Distribution portion of the Division's budget. The cost of inventory purchases by the Distribution Centre, referred to as National Stock Purchases (NSPs), such as Bibles and UCPH products were not allocated to budgets of the various book rooms. This resulted in an incorrect budgeted "profit" for the book rooms. The error was not detected until September 1999 as the bulk of NSPs are made over the summer months. The same error was made in preparing the 2000 budget and the Division has taken the actions discussed earlier.

The Sub-Executive was also informed that, as of February 2000, the financial aspects of Division of Communication have been moved to the Division of Finance.

ADJOURNMENT

The meeting adjourned at 12:35 p.m. with a prayer led by Bill Phipps.

Moderator, Bill Phipps

General Secretary, K. Virginia Coleman